



CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

SCRI Building, Anna Govt. Hospital Campus,
Arumbakkam, Chennai 106 Phone: 2621 1621, 2621 2421

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Advertisement No.1/2018

CCRS, an Autonomous Body under the Ministry of AYUSH, Govt. of India invites applications for the following posts on deputation basis:

Name of the post : Research Officer (Veterinary Pharmacology)

No. of post : 1 post

Scale of Pay : (PB3) Rs 15600 – 39100 +GP Rs.5400

Other details:

Officers of the Central Government, State Government, Union Territories, autonomous or statutory organizations, PSUs, University or recognized research Institutions

(a) (i) Holding analogous posts on a regular basis in the parent cadre or department; **OR**

(ii) With 2 years' service rendered after appointment to the post on a regular basis in the pay band 2 (Rs 9300-34800) Grade Pay Rs 4800 or equivalent in the parent cadre or department. **OR**

With 3 years' service rendered after appointment to the post on a regular basis in the pay band 2 (Rs 9300-34800) Grade Pay Rs 4600 or equivalent in the parent cadre or department.

(b) possessing educational qualifications and experience as under-

(a) M.V.Sc with specialization in Pharmacology from a recognized University/Institution;

(b) Three years experience in research/teaching after obtaining PG Degree
(OR)

Ph.D in Veterinary Pharmacology from a recognized University/Institution

Name of the posts :

Assistant Research Officer (Botany) (2 posts)

Assistant Research Officer (Pharmacognosy)(2 posts)

Scale of Pay : (PB2) Rs 9300 – 34800 +GP Rs.4600

Other details :

Officers of the Central Government, State Government, Union Territories, autonomous or statutory organizations, PSUs, University or recognized research Institutions-

(a)(i) Holding analogous posts on a regular basis in the parent cadre or department; **OR**

(ii) With 5 years' service rendered after appointment to the post on a regular basis in the pay band 2 (Rs 9300-34800) Grade Pay Rs 4200 or equivalent in the parent cadre or department.

(b) possessing educational qualifications and experience as under-

for ARO (Botany)

(a) Post Graduate Degree in Botany from a recognized University/Institution

(b) One year Research/teaching experience after PG Degree

for ARO (Pharmacognosy)

a) M.Pharm (Pharmacognosy)/M.Sc (Medicinal Plant) with specialization in Pharmacognosy/Master Degree in Botany from a recognized University/Institution

(b) One year Research/teaching experience after PG Degree

For all the above posts, age should not exceed 56 years as on the last date for receipt of applications and the period of deputation will be initially for 3 years which may be extended based on the performance upto 5 years. **Complete details and the application form can be downloaded from the Council's website:**

www.siddhacouncil.com/www.siddhresearchcouncil.org

Last date: 60 days from the date of publication in the Employment News

Director General, CCRS

F.No.2-83/2017-CCRS/Estt.

Central Council for Research in Siddha, Chennai

**Appointment to the post of Research Officer (Veterinary Pharmacology), Assistant
Research Officer (Pharmacognosy) and Assistant Research Officer (Botany) on deputation
basis
Advertisement No. 1/2018**

GENERAL INFORMATION AND INSTRUCTIONS TO THE CANDIDATES

Applicants are advised to read all the instructions carefully before filling up their applications.

Applicants may note that the vacancies will be filled up on deputation basis and hence the Officers of the Central Government, State Government, Union Territories, autonomous or statutory organizations, PSUs, University or recognized research Institutions, are eligible to apply for these posts.

The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

1. The applicant must be a citizen of India.
2. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. Before applying, they are advised to satisfy themselves that they possess the essential criteria laid down for the post. No enquiry asking for advice as to eligibility will be entertained.
3. Mere fulfilling the minimum prescribed qualifications and experience does not entitle candidates for consideration of their candidature. If considered necessary, the candidates applying for the post of Research Officer (Veterinary Pharmacology) may be called for Interview. The decision of the Director General, CCRS will be final in this regard.
4. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience.
5. The age limit, qualification and/or experience will be reckoned as on the closing date for receipt of the application i.e. **sixty days from the date of publication in the Employment News.**
6. **Candidates fulfilling requirement of experience and eligibility should apply only through proper channel on or before the closing date, in the prescribed format.**
7. Director General, CCRS reserves the right to make any amendment, cancellation and changes in this advertisement in whole or in part, at any point of time, without assigning any reason thereof.
8. Any corrigendum/ order regarding this advertisement will be issued on the website only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in Employment News or in any other Newspaper.
9. Applicants will be fully responsible for accuracy of the information they furnish. Any information furnished by the candidate, if found wrong at any stage, will result in his/her disqualification and/or repatriation to his/her parent Office and no further correspondence will be entertained at all.
10. The call letter for the Interview, if necessary, in the case of candidates who have applied for the post of Research Officer (Vet. Pharmacology), shall be sent by speed post. The date of Interview will also be displayed in the Council's website.
12. The appointment carries with it the liability **to serve anywhere in India**
13. No Correspondence or personal enquiries shall be entertained.
14. **Canvassing in any form will be treated as a disqualification for the post.**
15. Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction in Chennai.

How to apply

- Application form can be downloaded from the Council's website. The application should be strictly in the prescribed format. Application in any other format will be rejected.
- Candidates should read carefully the Essential Qualification required for the post and ensure that they fulfill the same. **Documents (self-attested photocopies) in support of Essential Qualifications/experience, etc. should invariably be sent alongwith the application, failing which the application will be summarily rejected. Do not enclose any Original certificate with the application.**
- Unsigned applications will be rejected.
- Certificate by the Employer/Cadre Controlling Authority should be countersigned by the Competent Authority with seal.
- The application form, complete in all respects and duly signed, should be sent in an envelope superscribed "Application for the post of _____", to: **The Director General, Central Council for Research in Siddha, Ministry of AYUSH, SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai – 600106**

Documents to be enclosed alongwith each Application (only self-attested copies of documents are to be enclosed)

1. Copies of certificates showing age (SSLC/10th/birth certificate) (No other document like TC/Passport/Registration certificate will be accepted as proof of age)
2. Copies of certificates of essential educational qualifications.
3. Documents in support of Experience.
4. Photocopies of ACRs for the last 5 years duly attested by an Officer of the rank of Under Secretary to the Govt. of India or above.

Last date for receipt of the filled in application

- **60 days from the date of publication of this advertisement in 'Employment News'.**
- In the case of residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul&Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep and for candidates residing abroad, the application alongwith the DD should reach the Council **within seven clear working days from the closing date.**
- **The Council will not be responsible for the postal delay.**

DIRECTOR GENERAL

BIO-DATA/ CURRICULUM VITAE PROFORMA

1 . Name and Address (in Block Letters)		
2 . Date of Birth (in Christian era)		
3 .i) Date of entry into service		
ii) Date of retirement under Central/ State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualification/ Experience required as mentioned in the advertisement/ vacancy circular		Qualification/ experience possessed by the officer
Essential		Essential
A) Qualification		A) Qualification
B) Experience		B) Experience
Desirable		Desirable
A) Qualification		A) Qualification
B) Experience		B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualification as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.		
5.2 In the case of Degree and Post Graduate Qualification Elective/ main subjects and subsidiary subjects may be indicated by the candidate .		
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.		

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in details) highlighting experience required for the post applied for

***Important:** Pay-Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below;

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent Organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ Organization.			
10 . If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment:			

Please state whether working under (indicate the name of your employer against the relevant column)		
a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
16. A Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclosed a separate sheet, if the space is insufficient)		
16 .B Achievements : The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects		

(ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Parents registered in own name or achieved for the Organization (v) Any research/innovative measure involving official recognition (vi) Any other information. (Note: Enclosed a separate sheet if the space is insufficient)	
17. Please state whether you are applying Basis. #(Officers under Central/State Governments are only eligible for “Absorption”. Candidates of non-Government Organization are eligible only for Short Term Contract)	
# (The option of ‘STC’/ ‘Absorption’/’Re-employment’ are available only if the vacancy circular specially mentioned recruitment by “STC” or “Absorption” or “Re-employment”).	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidates)

Address _____

Date: _____

Certificate by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;
- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____.
 - ii) His/Her integrity is certified.
 - iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
 - iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)