



சித்த மருத்துவ மண்டல ஆராய்ச்சி நிலையம்
குயவர்பாளையம், புதுச்சேரி- 605013.

सिद्ध क्षेत्रीय अनुसन्धान संस्थान

(सी.सी.आर.एस., चेन्नई, आयुष मंत्रालय, भारत सरकार के अंतर्गत)
चेल्लपेरुमल मंदिर गली, कुयवर पलायम, पुदुच्चेरी – 605013.

SIDDHA REGIONAL RESEARCH INSTITUTE

(Under C.C.R.S., Chennai, Ministry of AYUSH, Government of India)

Chellaperumal Street, Kuyavarpalayam, Puducherry – 605013.

Email: rrisiddha@yahoo.co.in, rrisiddha.pon@gov.in

Phone: 0413 - 2245072 & 0413- 2244042

Sealed tenders are invited from reputed Man Power Agencies to provide qualified and trained personnel for various fields of works [D.E.O, Security Guard, House Keeping, Office Attendant / Multipurpose Staff, Driver, Pharmacy Attendant and Ward Attendant] on Contractual basis initially for a period of 6 months and may be extendable up to 1 year. Last date for submission of sealed quotations will be 15 days from the date of advertisement in the press media.

- 1) Manpower Agencies may send the list of Candidates, their Bio-data along with attested copies of certificates of the eligible.
- 2) Candidates will have to attend the Interview as and when the vacancy arises in the Siddha Regional Research Institute, Puducherry.
- 3) All these positions will be engaged through manpower agencies and are purely on contractual basis. Selected Candidates do not have any right to claim for regularization of any post of the Institute in future.
- 4) Manpower agency will be required to maintain all the provisions under Labour Laws/Statutory obligations as applicable Viz. EPF, ESI, etc., as per Annexure I (Technical Bid format).
- 5) The monthly remuneration specified before at Annexure II (Financial Bid Format) is excluding Employer's contribution on account of ESI, EPF, and other statutory obligations as per labour laws prevailing in the concerned City/Town of States. Service Tax as applicable may also be mentioned.
- 6) The selection of manpower agency will be made on the basis of track record of providing quality personnel and service charges quoted by the firm.
- 7) The firms must give the break-up of monthly remuneration in respect of each position as mentioned above in the enclosed format and service charges per person may be indicated.

- 8) The manpower agency should submit their application along with Rs.250/- by D.D (Non-refundable) and EMD of Rs.5000/- by Demand Draft (Rupees Five Thousand Only) returnable to un-successful bidders (**DD should be drawn in favour of Research Officer I/c, SRRI, payable at Puducherry**).
- 9) The manpower agency must have at least 3 years of experience in Govt. Organizations with a minimum turnover of Rs.10 lakhs in the last 3 years.
- 10) Sealed quotations must be sent to **The Research Officer (S) i/c, Siddha Regional Research Institute, Chellaperumal Street, Kuyavarpalayam, Puducherry – 605013** by Registered/Speed Post so as to reach the Institute on or before **5.00 p.m on 28.01.2017**. Tenders will be opened by 3.00 pm on 30.01.2017.
- 11) Selected manpower agency has to execute an agreement with Siddha Regional Research Institute, Puducherry for a period of one year initially and can be extended further. Cancellation of agreement can be done by either side with a notice period of one month.
- 12) The Research Officer I/c, SRRI Puducherry reserves all the rights to accept or reject all or any of the quotations without assigning any reasons.
- 13) Disputes, if any are subjected to jurisdiction of Puducherry only.